



Notice of a public meeting of

Corporate and Scrutiny Management Committee

To: Councillors Barnes, Horton, King, McIlveen, Potter,
Runciman (Vice-Chair), Steward and Warters

Date: Monday, 13 May 2013

Time: 5.00 pm

Venue: The Severus Room - 1st Floor West Offices

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. **Minutes** (Pages 3 - 10)

To approve and sign the Minutes of the last meeting of the Committee held on 8 April 2013.

3. **Public Participation**

It is at this point in the meeting that members of the public who have registered to speak can do so. The deadline for registering is **5.00pm on Friday 10 May 2013**. Members of the public can speak on agenda items or matters within the remit of the committee.

To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

4. Attendance of Deputy Leader - End of Year Update (Pages 11 - 18)

The Deputy Leader will attend the meeting to provide an end of year update.

5. Improving Community Engagement Scrutiny Review - Draft Final report (Pages 19 - 58)

To consider the draft final report of the Task Group appointed to undertake a scrutiny review on Improving Community Engagement, prior to presentation to Cabinet on 4 June 2013.

6. Work Plan 2012/13 (Pages 59 - 60)

To consider the Committee's work plan for the remainder of the 2012/13 municipal year.

7. Any Other Business

Any other business which the Chair decides is urgent.

Democracy Officer:

Name: Jill Pickering

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.